

## SUMMARY OF SUBCOMMITTEE MEETING

**DATE:** May 5, 2003 (*revised May 9, 2003*)

**TO:** Ross Dunfee, Steering Committee Chairman  
Karen Dinicola, Department of Ecology

**COPY:** Stormwater Manual Subcommittee Members and Consultant Team

**FROM:** Dave Moss, Tt/KCM

**SUBJECT:** **Summary of Stormwater Manual Subcommittee Meeting**  
**Moses Lake Conference Center**  
**May 1, 2003 9:00 am – 2:30 pm**

**PROJECT:** EASTERN WASHINGTON STORMWATER MANAGEMENT  
Stormwater Management Technical Manual *and*  
Model Municipal NPDES Phase II Stormwater Program

### Subcommittee Meeting Attendees:

Steve Worley – Spokane County	Karen Dinicola – Ecology
Nancy Aldrich – City of Richland	Dave Moss – TetraTech/KCM
Michele Brich – HBA of Tri-Cities	Mike Barber – WSU
Gary Nelson – Spokane County	Heather Ostenson – RH2
Colleen Little – Spokane County	Jocelyne Gray – JUB Engineers
Paula Cox – Chelan County	Brad Bogus – Kennedy-Jenks / Pasco
Steve King – City of Wenatchee	Gary Beeman – WSDOT
Ryan Lyyski – City of Ellensburg	Greg Lahti – WSDOT
Lloyd Brewer – City of Spokane	John Heinley – WSDOT
Don Gatchalian – Yakima County	Mitch Reister – WSDOT

### PURPOSE OF MEETING:

This meeting was held to gather the Manual subcommittee and at-large members to continue review of public comments and prepare responses for updating the project documents.

### AGENDA FOR THIS MEETING:

1. Introductions; Sign-in; Review/Confirm Agenda for Today's Meeting
2. Review subcommittee meeting summary for April 17th
3. Core Elements #5 & #6 (including Design Storms / Snowmelt) – Finish review process started last meeting
4. Working lunch
5. Chapter 6 – Finish reviewing comments and draft responses (cont'd from March 13 meeting)

6. Section 6.2.3 – Cold Weather Considerations – Review revised text (cont'd from March 13 meeting)
7. Core Element #4 – Review revised text
8. June 2003 Public Workshops – Discuss format, dates, locations, and begin sign-ups for presentations
9. Next meeting: date, time and agenda

## **BRIEF SUMMARY OF PROCEEDINGS:**

1. Steve Worley opened the meeting, and facilitated introductions; sign-in; confirmed agenda as proposed.
2. Steve Worley noted the summary of the April 17, 2003 meeting had just been prepared and a copy was handed out to the Subcommittee. If there are any comments, please e-mail them to Dave Moss.
3. Steve Worley then facilitated the process of going through text, comments and draft responses for the selected sections of the Manual, including: Core Elements #5 and #6 for Chapter 2; Snowmelt and Design Storms comments for CE#5 and CE#6; Core Element #4 revised text; and completion of Chapter 6, including Section 6.2.3 Cold Weather Considerations. [Prior to the meeting, a copy of all the comments and proposed draft responses (and text revisions for CE#5 and CE#6) were sent to the subcommittee members.] In today's meeting, the Manual subcommittee then reviewed each comment and each response and either agreed or edited the response. A few responses were deferred to later meetings when related discussion was scheduled to take place. The details of all the discussion are captured in the updated version of each section, distributed separately. The draft responses were formatted as follows:

*COMMENT NOTED: means the comment has been taken into consideration but generally no change to the document is suggested at this time*

*RESPONSE: the change suggested in the comment is either accepted or rejected as described*

*SUGGESTED RESPONSE: followed by a draft response to be considered by the subcommittee*

*SUBCOMMITTEE TO DISCUSS: the comment should be addressed, but a suggested change may or may not be proposed yet – requires discussion by the subcommittee [which was done in the meeting].*

Again, the detailed discussion is not summarize herewith, but rather in the Comments/Responses document to be sent separately to each subcommittee member (and posted on the FTP site).

4. To supplement ~~the~~ future discussion on Chapter 6, Dave Moss handed out revised text for Section 6.2.1. This was a revised section, based upon the various comments discussed for Chapter 6 at the March 13th meeting.
5. Dave Moss passed out a sign-up matrix for the June public workshops, scheduled for June 23 - 26, 2003; two options were reviewed. Option 2 showed the same format that was used in October 2002, that being 4 cities (Spokane, Wenatchee, Yakima and Tri-Cities), up to five presenters, and three information stations. For the upcoming June 2003 workshops, a modified format was proposed as Option 1. Four cities were suggested (Spokane, Clarkston, Tri-Cities and Ellensburg), up to four presenters, and two information stations. The modified format incorporated the Model Program into Ecology's portion, rather than having a separate presenter and a separate information station. The group generally felt this was appropriate. Additionally, Karen Dinicola noted Ecology wanted to include Clarkston because they were a named Phase II jurisdiction, and because Ecology had not visited there yet. Also, Ellensburg was proposed as a city that could cover for the Yakima, Chelan, Wenatchee and Moses Lake areas. Don Gatchalian requested that Yakima not be dropped from the list, and requested a workshop be held in Yakima. It was agreed to review the proposed locations/format and confirm at the May 8th meeting.
6. The next meeting's agenda (as listed below) was reviewed. Meeting adjourned at about 2:30pm.

**PRELIMINARY AGENDA FOR NEXT MEETING:**

The **next meeting** will be at the Moses Lake Conference Center on **May 8, 2003**, from **~~9:00~~ 8:30am to 2pm**.

The agenda will include:

- Review of Subcommittee agenda and summaries from April 17 and May 1, 2003 meetings.
- Review/discuss latest text and/or comments and draft responses on the following sections:
  - > Redevelopment – Chapter 2 <
  - > Section 6.6 – Chapter 6 ; also review UIC-related comments and responses deferred previously <
  - > Constructed Wetlands; ED Dry Ponds – Chapter 6 – Discuss proposed text <
  - > Section 6.2.1 – Review updated text (from March 13th discussion and May 1st meeting) <
  - > Natural Dispersion – Review status and proposed text <
  - > 29 Cheryl Morgan – Review/discuss updated comments and responses <
  - > Section 4.8 – New Design Approaches <
  - > Chapter 1 – Status; Coordination between Manual and Model Program <
- BMP Cost Estimates – Current Status; Schedule for Completion and Distribution
- Finalize Other Unfinished Discussion/Comments/Responses/Topics for the Manual
- Discuss Status of Public Workshop format/locations (or defer to the Steering Committee meeting)
- Topics for Steering Committee decisions?
- Next meeting; role for Manual Subcommittee
- Wrap-up; Acknowledgements; Group Hug
- Other discussion pertinent to making Manual ready for a second public review.
- Followed by a Steering Committee meeting (2pm – 4pm) re: Public Workshops, Committee role, etc.

*The following notes are from the flip charts (created at the meeting) from participant comments:*

No flip charts were created.